

BY SPEED POST/FAX/EMAIL

**No.17012/01/2010-IFS-II**  
**Government of India**  
**Ministry of Environment & Forests**

Paryavaran Bhawan, CGO Complex,  
Lodhi Road, New Delhi-110003

Dated: 12.08. 2010

To

**Shri Imotemsu AO (Rank No. 82)**

**Sub: Appointment to the Indian Forest Service on the basis of the result of Indian Forest Service Examination, 2009 (Batch-2010).**

**Sir/Ms.**

I am directed to offer you, hereby, an appointment to the Indian Forest Service (hereinafter referred to as the IFS) in the Pay Band -3 of Rs.15600-39100 plus Grade Pay Rs.5400 (Revised as per 6th CPC) on the basis of the results of the Indian Forest Service Examination conducted by the Union Public Service Commission in 2009.

II. The terms and conditions of the service are laid down in the Rules and Regulations framed from time to time under the All India Services Act, 1951 (hereinafter referred to as the AIS) and you will be governed by those Rules/Regulations. It is advised to study the Rules and Regulations carefully. Some of these terms and conditions are summarized below:-

**1.Pay and Allowances etc.**

Pay-Bands and Grade Pay - The pay bands and corresponding Grade Pay admissible to member of the Service are as follows :-

**A. Junior Scale-**

Pay-Band - 3: Rs.15600-39100 plus Grade Pay Rs.5400;

**B. Senior Scale –**

- (i) **Senior Time Scale-** Pay-Band - 3: Rs.15600-39100 plus Grade Pay Rs.6600;
- (ii) **Junior Administrative Grade -** Pay-Band - 3: Rs.15600-39100; plus Grade Pay Rs.7600;
- (iii) **Selection Grade :-** Pay-Band - 4: Rs.37400-67000; plus Grade Pay Rs.8700;

**C. Super Time Scale:**

- (i) Conservator of Forests of Forests - Pay-Band - 4: Rs.37400-67000; plus Grade Pay Rs.8900;
- (ii) Chief Conservator of Forests - Pay-Band - 4: Rs.37400-67000; plus Grade Pay Rs.10000;

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**D. Above Super Time Scale –**

- (i) Additional Principal Chief Conservator of Forest -HAG: Rs.67000-79000; Grade Pay Nil;
- (ii) Principal Chief Conservator of Forests HAG+: Rs.75500- (annual increment @ 3%)-80000; Grade Pay: Nil;
- (iii) Principal Chief Conservator of Forests, Head of Forests Force (HoFF) Apex Scale: Rs.80000 (fixed), Grade Pay: Nil

**Rate of increment in the revised pay structure –**

The rate of increment in the revised pay structure shall be 3% of the sum of the pay in the pay band and grade pay applicable, which shall be rounded off to the next multiple of 10 and the amount of increment shall be added to the existing pay in the pay band.

"The initial pay of a direct recruit shall be fixed at the minimum of Pay-Band-3 with Grade Pay of Rs.5400:

Provided that, if a direct recruit holds a lien, or would hold the lien, had his lien not been suspended on permanent post, under the rules applicable to him prior to his appointment to the Indian Forest Service, his initial pay shall be regulated in following manner, namely:-

- (a) he shall, during the period of probation, draw the pay of the permanent post, if it is more than the minimum of the Junior Scale and on confirmation in the Indian Forest Service;
- (b) if he was holding a Group A post before appointment to the Indian Forest Service, his pay shall be fixed at the same stage as the pay in the Group A post in the Pay-Band-3 plus Grade Pay Rs.5400; and
- (c) if he was holding a post lower than a Group A post, his pay in Pay Band-3 shall be fixed as the pay arrived at by increasing his pay in respect of the lower post by one increment equal to 3% of the sum of the pay in the pay band and the grade pay admissible for such lower post, computed and rounded off to the next multiple of 10. However, if the pay in the pay band after adding the increment is less than the minimum of the pay band-3, pay in the pay band shall be fixed at the minimum of pay band-3.
- (d) he shall, however, cease to earn any increments in the Junior Scale, until, having regard to his length of service, he becomes entitled to a higher pay:

Provided further that he shall draw the pay admissible under rule 9 if that is more than the pay referred to in the preceding proviso.";

Notwithstanding anything contained in rule 13 of the Indian Forest Service (Probation) Rules, 1966, the State Government shall sanction the second and third increments due to a direct recruit with effect from the prescribed date of increment after he passes the prescribed departmental examination or examinations irrespective of the length of service, after which he shall be entitled to draw pay at the prescribed rate in the pay band: Provided that the third increment under this rule shall be granted retrospectively from the prescribed date of increment after passing the prescribed departmental examination, or the last of the prescribed departmental examinations, as the case may be, on the successful completion of the probation and confirmation:

Provided further that a direct recruit who has been exempted from appearing for the whole or any part of the departmental examination or examinations, as the case may be, for the reason that he had already passed such examination or examinations or part thereof before he became a member of the Service, shall, for the purpose of this rule, be deemed to have passed the departmental examination or examinations or part thereof, as the case may be, from the date of the earliest such examination, examinations or part thereof, in which he would have appeared, but for the exemption, after he became a member of the Service".

- (e) Dearness Allowance will be admissible as laid down in the AIS (Dearness Allowance) Rules, 1972 under these rules, the rates of Dearness Allowance and the conditions governing the grant of the allowance to a member of the AIS shall be the same as under the rules relating to Central Government employees.
- (f) Compensatory Allowance:- Rule 3 of AIS (Compensatory Allowance) rules 1954, states that the grant of a compensatory allowance admissible to a member of the Service and the conditions subject to which it may be granted shall be regulated by such general or special order of the Government under whom such member is for the time being serving as may from time to time be made by that Government. Therefore, in the States where CCA continues to exist, after its abolition at the Centre w.e.f. 1.9.2008, this allowance becomes an allowance specific to those States.
- (g) Travelling Allowance shall be admissible under the AIS (Travelling Allowances) Rules, 1964. Under these rules, travelling allowances shall be regulated by the appropriate rulings of the Government under whom the officer is serving for the time-being.
- (h) A member of the service shall be entitled to Leave Travel Concession under the AIS (Leave Travel Concession) Rules, 1975. Under these rules, Leave Travel Concession shall be regulated by the appropriate rules of the Government under whom the officer is serving for the time being but shall not be less than the entitlement under the Central Government Rules.
- (i) A member of the service when working under the Central Government shall be entitled to draw House Rent Allowances as admissible to officers the Central Civil Services Group 'A' and while working under the State Government House Rent Allowances will be admissible in the same manner as for the officers of the State Civil Services Class-I. While working under the State Government, the House Rent Allowance shall not be less than what the officer would draw had he been appointed to serve under the Central Government, at the same station.
- (j) A member of the service will be required to subscribe monthly towards the provident fund, under rule 6 of the AIS (Provident Fund) Rules 1955 amended from the time to time. According to the existing provisions in these rules, you will be required to contribute a minimum of 6 percent of your emoluments subject to the condition that it does not exceed your emoluments.

### **3. ALLOCATION:-**

Under the rules of the Service you will be allocated to the State/Joint Cadres of the IFS and will mostly be required to serve under the concerned State Government. The name of the cadre to which you shall be allocated will be communicated to you later. The Government, however, retains the right to require you to serve anywhere in India or abroad; whether under the Central Government, any State Government or Public Enterprise or a local body substantially owned or controlled by the Central or a State Government.

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#### **4. PROBATION**

The member of the service will be on probation for a period of two years from the date of joining. The member of the service will also be required to attend the Foundation Course at Lal Bahadur Shastri National Academy of Administration, Mussoorie. The award of AIGNFA Diploma [equivalent to M.Sc (Forestry)] will be conferred only after completion of the prescribed training as above. The Central Government may, however, extend the period of probation further. Failure to pass the prescribed examinations, or to complete the period of probation to the satisfaction of the Central Government will, on the other hand, render you liable to discharge from the service as prescribed in the rules and only if you are already in Government service to reversion to your substantive post, if any, under the Central or State Government on which you may be holding a lien.

#### **5. RETIREMENT & PENSION**

The member of service may seek pre-mature retirement in accordance with the terms and conditions, stipulated under All India Services (Death cum Retirement Benefit) Rules, 1958.

#### **6. FAMILY PENSION SCHEME:**

The scheme regarding family pension has been liberalized to provide that an officer's family (which includes husband/wife and minor children) will be entitled to receive a family pension in the event of his/her death while in service or after retirement if at the time of death, the retired officer was in receipt of a pension.

#### **7. EXTRA ORDINARY PENSION:**

In the matter of extra-ordinary pension, officers of the All India Service are governed by the rules of the State Government if death or disability occurs at a time when the officer is working in connection with the affairs of the State Government concerned. However, an officer can opt to be governed by the Central Civil Service (extra-ordinary pension) Rules, 1939 even if he, at the relevant time, happens to be serving in connection with the affairs of the State Government. This he can be doing by writing to the Accountant General, and the Pay & Accounts officer concerned, within a period of 2 months after he has been allotted to the State concerned. All officers who, at the time of occurrence of the incident entitling them to extra-ordinary pension, are serving in connection with the affairs of the Union, shall be governed by the rules applicable to the Central Services Group 'A'.

#### **8. LEAVE AND OTHERS RULES:**

The member of the service is governed by the relevant rules and regulations as amended from time to time, applicable to members of the AIS, in the matter of leave, conduct, discipline and appeal, medical attendance, provident fund, travelling allowances etc which are contained in the AIS Manuals (Part-I and Part-II).

#### **9. OTHER CONDITIONS:**

You will be subject to such further conditions of service or to modifications in the existing conditions of service as may be made applicable to officers of the IFS, from time to time.



**10(i) AGREEMENT:**

On appointment, the member of the service will be required to execute an agreement in the attached form (**Annexure-I**) binding yourself and one surety, jointly and severally, to refund, in the event of your failing to complete probation to the satisfaction of the Central Government, all money paid to you consequent upon your appointment as a probationer. In the event of your accepting this offer of appointment and joining Indira Gandhi National Academy, Dehradun you will have to execute the Agreement and deliver the same to the Director of the Academy for onward transmission to this Ministry.

**10(ii) DECLARATION ABOUT MARRIAGE:**

Under rule 5 of the IFS (Recruitment) Rules, 1966, a person having more than one spouse living is not eligible for appointment to the IFS. The Central Government may, however, if satisfied that such marriage is permissible under the personal law applicable to him/her or the other party to the marriage, and there are other grounds for so doing, exempt any person from the operation of this provision. This offer is, therefore, conditional on your signing a declaration in the form enclosed (**Annexure-II**) and submitting to the Director, Indira Gandhi National Forest Academy, Dehradun, at the time of your joining the Academy for training. In case you have more than one spouse living and you wish to be exempted from the operation of the said provisions, you may furnish the full particulars of your case to this Ministry immediately to enable the Government of India to take a decision in the matter.

**10(iii) DECLARATION ABOUT CLOSE RELATIONS:**

On appointment, you will be required to furnish information about your close relations in the attached form in duplicate (**Annexure – III**) and deliver the same to the Director, Indira Gandhi National Forest Academy, Dehradun at the time of joining the Academy for training.

**10(iv) DECLARATION ABOUT MOVABLE, IMMOVABLE AND VALUABLE PROPERTY:**

You shall also furnish information **within forty-five days** in respect of movable, immovable and valuable property in accordance with the provision of Rule 16(1) of All India Services (Conduct) Rules, 1968 (in duplicate) and deliver the same to the Director of the Academy.

**10(v) RESTRICTION OF ATTEMPTS IN CIVIL SERVICES EXAMINATION AND OTHER EXAMINATION:**

Your attention is invited to rule 8(1) of IFS (Probation) Rules, 1968 as amended on 25-06-94 in accordance with which no probationer in the Service shall, during the period of training at the Indira Gandhi National Forest Academy, Dehradun, appear in either the Civil Services Examination or any other examination for appointment to a Central or State Service by open competitive examination.

**III.** All the rules and regulations relating to the IFS, including those referred to in the various clauses of Para-II above, are contained in the AIS Manual Part-I and Part-III which can be purchased from the Controller of Publications, Civil Lines, Delhi. You are advised to obtain a copy of the Manuals (at your cost) and go through it carefully in particular the rules relating to Conduct, Discipline and Appeal, Probation and Probationers Final Examination.

**IV.** Matters relating to conditions of service for which there is no provision in the rules and regulations referred to above shall be regulated in the case of an officer serving under the Central Government, by the rules and regulations applicable to officer of the Central Civil Service Group 'A' and in the case of an officer working under the State Government, by the rules and regulations applicable to the officers of the State Service Class-I under the State Government concerned.

**V** The information provided in this letter for guidance to the prospective new entrants to the service cannot be made the basis of any rights by the appointee and all matters relating to

the various conditions of service referred to above shall be governed by the statutory rules and regulations on the subject and the orders of the Central or the State Government, as the case may be.

**VI. PLEASE NOTE FURTHER THAT:-**

(a) In case the enquiry as envisaged under Rule 15 of the Indian Forest Service Rules, 1999 is pending in your case, your appointment will be subject to your being found suitable on such enquiry as may be considered necessary by the Government having regard to your character and antecedents.

(b) In case, at any stage, it is found that any Certificate/Document/Testimonial etc. as furnished by you having a bearing on your eligibility is not in order, then your appointment is liable to be cancelled forthwith without prejudice to any punitive action under the relevant rules.

**VII. Please also further note that the offer of appointment is subject to :-**

(a) Verification of Character & Antecedents by the competent authority.

(b) Verification of original degree/post graduate degree certificates, Caste Certificate (if applicable) if not already done by the UPSC.

VIII. Please convey your acceptance of this letter within Seven (7) days of receipt of this letter if the offer of appointment is acceptable to you. **You must report for Foundational Course to the Director, Lal Bahadur Shastri National Academy of Administration, Mussoorie starting from 30<sup>th</sup> August, 2010 (FN).** The extension in the date of joining will not normally be entertained and in case of failure to join by the stipulated date, the offer of appointment made herein will be treated as cancelled. Further directions/instructions in this behalf will be issued by the IGNFA, Dehradun & LBSNAA, Mussoorie.

Yours faithfully,

  
(S.S. Badhawan)  
Director

Tele fax - 2436 1613

Copy for information to:

1. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun. For information and necessary action.
2. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110003
3. Director, Lal Bahadur Shastri National Academy of Administration, Mussoorie
4. NIC, MoEF, New Delhi – for uploading on the website [www.ifs.nic.in](http://www.ifs.nic.in).

  
(S.S. Badhawan)  
Director