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Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

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New Delhi- 110 067

New Delhi, the 17th March, 2008

To

1. The Secretaries of all the Ministries/Departments of Government of India
2. The Cadre Controlling Authorities of all Group 'A' Central Services
3. The Chief Secretaries of all the State Governments/Union Territories

Subject: Component of 'Partial Funding of Foreign Study' under the Plan Scheme of DFFT-Consolidated orders- issued.

Reference: 1) Circular No: 12037/3/2002-Acad (Desk) dated 26.07.2002
2) Circular No: 35/9/2004-EO (F) dated 17.05.2004

Sir/Madam,

The Government of India had introduced the Scheme of 'Partial Funding of Foreign Study', as a component of the Scheme of 'Domestic Funding of Foreign Training' (DFFT), and the same was being governed through the Circulars referred above. The Competent Authority has approved certain amendments to the Scheme, and, accordingly a comprehensive circular has been drawn up, incorporating such amendments, and in supersession of the earlier circulars governing the Scheme. The salient features of the modified Scheme are as mentioned below:

I. Conditions of eligibility:

- (i) All Group 'A' Officers of the Government of India, who have completed at least 9 years of service in the grade and having at least 10 years of service left for superannuation, are eligible to apply under the Scheme;
- (ii) An officer can avail of the Scheme only once in his/her entire career;
- (iii) An officer who has availed of 'study leave' in the past will also be eligible;

- (iv) An officer who has been on long term training (whether domestic/foreign) earlier will not be eligible under the Scheme;
- (v) The officer should not have any departmental proceedings pending or contemplated against him/her, and there should be no standing adverse entry in the ACRs of the officer.

II. Type of foreign study programmes covered under the Scheme:

The foreign study programme should be in an area that is directly related to his/her career in the government. This, however, needn't be linked only to his/her present assignment but also be linked to possible future assignments. Funding for the programme may be considered for Post Graduation, Ph.D. and all regular MBA courses being undertaken by the officers of Group 'A' Services.

III. Institutes for which the eligible applicants would be supported:

(i) Financial support may be extended to officers, who secure admission for a study programme in the foreign universities/institutions, which figure in the list of top 200 universities/institutions as per the THES-QS ranking, published each year. In addition, each cadre controlling authority may also recommend not more than 5 specialized or professional courses in specified foreign universities/institutions that they feel would be of particular relevance and importance for officers of that service.

(ii) For each such specialized or professional course, officers of only that service may be eligible for funding whose cadre controlling authorities have recommended the course. Officers may be funded only for the specialized or professional courses that have been recommended by the respective cadre controlling authorities, and not for any other course in the university/institution, unless the university/institution is among the top 200 universities/ institutions as per the THES-QS ranking.

(iii) For each year, the approved list of top 200 foreign universities/institutions as per the THES-QS ranking and the specialized or professional courses in specified universities (not more than 5 for each service), along with the approximate number of officers who can be funded each year, will be circulated to all the cadre controlling authorities and also placed on the websites of the DoP&T and of the cadre controlling authorities, during the previous year.

- IV. Admission may be sought and procured by the officers themselves.
- V. The courses for which admission has been secured will be approved on a case-by-case basis by the CEB, based on the recommendations of the concerned cadre controlling authorities on the ground of public interest and relevance to the Government, the concerned service and to the officer.

VI. Extent of financial support:

(i) The ceiling of financial assistance under the Scheme stands enhanced to US\$ 25,000 with effect from 1.4.2006. The financial support to each eligible officer would be limited to the cost of his/her tuition fee, living expenses and 'to and fro air fare' or US \$25,000 whichever is lower. The first charge on the funding would be towards 'tuition fee', the second charge on 'living expenses' and balance, if any, would be used towards meeting the 'to and fro air fare'. The living expenses would be provided for a maximum period of 12 months @ US \$1200 per month, thus limiting the 'living expenses entitlement' of the officer to US \$14,400. The ceiling of US \$25,000 would include funds provided under this scheme and any other scheme or grant of Government of India/State Government or any other agency, substantially funded by the Government of India or a State Government.

(ii) In case the officer receives financial support in any form, including tuition fee waivers, from any other institutions like the World Bank, the Ford Foundation, the University etc., the extent of GoI support will be limited to the total funds required for the study programme less funds provided by the World Bank, the Ford Foundation, the University etc., or US \$25,000 whichever is less.

(iii) The financial support could be availed of by the officer at any point of the study programme and not necessarily in the first year, if the period of study programme exceeds one year.

VII. Other Conditions:

(i) The first year of the study programme, for which funding has been made available, shall be treated as 'on duty', and the rest of the period of the programme may be adjusted against study leave or any other type of leave, admissible and due to the officer concerned. However, the officer will not be entitled to any TA/DA during the period.

(ii) Officers receiving partial or full funding for the foreign study programme shall be required to execute a bond for undertaking to continue to serve the Government for a period of five years after completion of the course.

(iii) In the event of the officer failing to complete the foreign study programme and to obtain the diploma/degree/doctorate etc., for which financial assistance under the Scheme was provided, he/she shall refund to the government, the total amount of financial support provided to the officer under the scheme.

(iv) The officers shall fully comply with all the requirements that may be insisted upon by the Government as a monitoring mechanism to ensure that the officers successfully complete the study programme.

VIII. Documents to be submitted along with the applications for partial funding:

(i) The applications should invariably be accompanied by the following:-

- attested copies of ACR grading for last five years,
- certificate to the effect that no adverse entry stands in the ACRs,
- Vigilance clearance certificate.

(ii) A 'statement of purpose' from the officer indicating as to how the study programme would be useful to him/her in the present/future career in the government.

(iii) A copy of the letter of admission for the study programme from the university/institute.

(iv) A copy of the I-20/TAP-66 etc., if received by the officer.

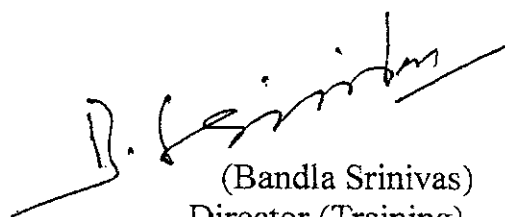
(v) A statement of total estimated expenditure for completing the study programme indicating the break-up of the items such as tuition fees, living expenses etc. The statement should be supported with relevant extracts from the prospectus/communication from the university.

(vi) Details of other source (s) of funds, over and above the amount of partial funding applied for, like tuition waivers, scholarships, bank loans etc., which may have been secured/arranged by the officer to cover the shortfall, if any, are to be indicated.

IX. General guidelines for cadre controlling authorities and applicants:

(i) All the prospective participants, seeking financial assistance under the Scheme, should apply 'online' by filling the application placed in the Ministry's website (www.persmin.gov.in), and subsequently route the hard copy of the same to Training Division, DoP&T, through their respective cadre controlling authorities, duly recommended. It may, however, be noted that the applications will be placed before the Central Establishment Board (CEB) for consideration only after the candidature is duly recommended and forwarded by the respective cadre controlling authority.

(ii) The cadre controlling authorities shall recommend and forward to DoP&T only such applications which have satisfied all the eligibility conditions mentioned at I (i) to (v) above.



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Rank	School Name	Country
1	HARVARD University	United States
2=	University of CAMBRIDGE	United Kingdom
2=	YALE University	United States
2=	University of OXFORD	United Kingdom
5	Imperial College LONDON	United Kingdom
6	PRINCETON University	United States
7=	CALIFORNIA Institute of Technology (Calt...	United States
7=	University of CHICAGO	United States
9	UCL (University College LONDON)	United Kingdom
10	MASSACHUSETTS Institute of Technology (M...	United States
11	COLUMBIA University	United States
12	MCGILL University	Canada
13	DUKE University	United States
14	University of PENNSYLVANIA	United States
15	JOHNS HOPKINS University	United States
16	AUSTRALIAN National University	Australia
17	University of TOKYO	Japan
18	University of HONG KONG	Hong Kong
19	STANFORD University	United States
20=	CORNELL University	United States
20=	CARNEGIE MELLON University	United States
22	University of California, BERKELEY	United States
23	University of EDINBURGH	United Kingdom
24	King's College LONDON	United Kingdom
25	KYOTO University	Japan
26	Ecole Normale Supérieure, PARIS	France
27	University of MELBOURNE	Australia
28	ÉCOLE POLYTECHNIQUE	France
29	NORTHWESTERN University	United States
30	University of MANCHESTER	United Kingdom
31	The University of SYDNEY	Australia
32	BROWN University	United States
33=	University of QUEENSLAND	Australia
33=	University of BRITISH COLUMBIA	Canada
33=	National University of SINGAPORE	Singapore
36	PEKING University	China
37	University of BRISTOL	United Kingdom
38=	University of MICHIGAN	United States

38=	The CHINESE University of Hong Kong	Hong Kong
40	TSINGHUA University	China
41	University of CALIFORNIA, Los Angeles (U...	United States
42	ETH Zurich (Swiss Federal Institute of T...	Switzerland
43	MONASH University	Australia
44	University of NEW SOUTH WALES	Australia
45	University of TORONTO	Canada
46	OSAKA University	Japan
47	BOSTON University	United States
48	University of AMSTERDAM	Netherlands
49	NEW YORK University (NYU)	United States
50	The University of AUCKLAND	New Zealand
51=	SEOUL National University	Korea, South
51=	University of TEXAS at Austin	United States
53=	HONG KONG University of Science & Techno...	Hong Kong
53=	TRINITY College Dublin	Ireland
55=	University of WASHINGTON	United States
55=	University of WISCONSIN-Madison	United States
57	University of WARWICK	United Kingdom
58	University of CALIFORNIA, San Diego	United States
59	LONDON School of Economics and Political...	United Kingdom
60	HEIDELBERG University	Germany
61	Katholieke Universiteit LEUVEN	Belgium
62	University of ADELAIDE	Australia
63	DELFT University of Technology	Netherlands
64	University of WESTERN AUSTRALIA	Australia
65=	University of BIRMINGHAM	United Kingdom
65=	Ludwig-Maximilians-Universität München (...)	Germany
67	Technische Universität MÜNCHEN	Germany
68	University of SHEFFIELD	United Kingdom
69	NANYANG Technological University	Singapore
70	University of NOTTINGHAM	United Kingdom
71=	DARTMOUTH College	United States
71=	UPPSALA University	Sweden
73	University of ILLINOIS	United States
74=	University of YORK	United Kingdom
74=	EMORY University	United States
76	University of ST ANDREWS	United Kingdom
77=	University of PITTSBURGH	United States
77=	PURDUE University	United States
79	University of MARYLAND	United States
80=	University of SOUTHAMPTON	United Kingdom
80=	University of LEEDS	United Kingdom
82	VANDERBILT University	United States
83	University of GLASGOW	United Kingdom
84	LEIDEN University	Netherlands
85=	CASE WESTERN RESERVE University	United States
85=	FUDAN University	China

85=	University of VIENNA	Austria
88	QUEEN'S University	Canada
89	UTRECHT University	Netherlands
90=	PENNSYLVANIA STATE University	United States
90=	TOKYO Institute of Technology	Japan
92	RICE University	United States
93=	University of COPENHAGEN	Denmark
93=	University of MONTREAL	Canada
95	University of ROCHESTER	United States
96	University of CALIFORNIA, Davis	United States
97=	University of ALBERTA	Canada
97=	GEORGIA Institute of Technology	United States
99	CARDIFF University	United Kingdom
100	University of HELSINKI	Finland
101	University of LIVERPOOL	United Kingdom
102=	GEORGETOWN University	United States
102=	National TAIWAN University	Taiwan
102=	TOHOKU University	Japan
105	University of GENEVA	Switzerland
106	LUND University	Sweden
107	University of COLORADO	United States
108	MCMASTER University	Canada
109	DURHAM University	United Kingdom
110	University of VIRGINIA	United States
111	MAASTRICHT University	Netherlands
112=	University of WATERLOO	Canada
112=	NAGOYA University	Japan
114=	University of OTAGO	New Zealand
114=	University of BASEL	Switzerland
114=	University of AARHUS	Denmark
117=	Ecole Polytechnique Fédérale de LAUSANNE...	Switzerland
117=	University of CALIFORNIA, Santa Barbara	United States
119	University of SOUTHERN CALIFORNIA	United States
120	OHIO STATE University	United States
121	University of SUSSEX	United Kingdom
122	TEXAS A&M University	United States
123	Université Catholique de LOUVAIN (UCL)	Belgium
124	University of GHENT	Belgium
125	NANJING University	China
126=	University of WESTERN ONTARIO	Canada
126=	HUMBOLDT-Universität zu Berlin	Germany
128	Hebrew University of JERUSALEM	Israel
129	NEWCASTLE University, NEWCASTLE Upon Tyn...	United Kingdom
130=	Technical University of DENMARK	Denmark
130=	EINDHOVEN University of Technology	Netherlands
132=	KOREA Advanced Institute of Science & Te...	Korea, South
132=	Université Pierre-et-Marie-Curie - PARIS...	France
134	University of ARIZONA	United States

135=	University of FLORIDA	United States
137=	KYUSHU University	Japan
137=	University of ABERDEEN	United Kingdom
137=	INDIANA University Bloomington	United States
139=	SIMON FRASEF University	Canada
140=	University of CALIFORNIA, Irvine	United States
140=	University of ZURICH	Switzerland
142=	Universität TÜBINGEN	Germany
142=	University of MINNESOTA	United States
144	Universität FREIBURG	Germany
145	University of BATH	United Kingdom
146	Freie Universität BERLIN	Germany
147	University of LANCASTER	United Kingdom
148	WAGENINGEN University	Netherlands
149=	CITY University of Hong Kong	Hong Kong
149=	Queen Mary, University of LONDON	United Kingdom
151=	University of NORTH CAROLINA	United States
151=	HOKKAIDO University	Japan
151=	TEL AVIV University	Israel
154	Université Libre de BRUXELLES (ULB)	Belgium
155=	University of NOTRE DAME	United States
155=	University of Science and Technology of ...	China
157	École Normale Supérieure de LYON	France
158	CRANFIELD University	United Kingdom
159=	TUFTS University	United States
159=	MICHIGAN STATE University	United States
161=	KEIO University	Japan
161=	WASHINGTON University in St. Louis	United States
163=	SHANGHAI JIAO-TONG University	China
163=	ERASMUS University Rotterdam	Netherlands
165	Universität STUTTGART	Germany
166=	University of CALGARY	Canada
166=	VIENNA University of Technology	Austria
168=	MACQUARIE University	Australia
168=	Universität GÖTTINGEN	Germany
170	HELSINKI University of Technology - TKK	Finland
171=	University of DUNDEE	United Kingdom
171=	Universität KARLSRUHE	Germany
173=	University of GRONINGEN	Netherlands
173=	University of BOLOGNA	Italy
175=	University of SAO PAULO	Brazil
175=	University of MASSACHUSETTS, Amherst	United States
177=	University College DUBLIN	Ireland
177=	University of CAMPINAS (Unicamp)	Brazil
177=	RUTGERS, The State University of New Jer...	United States
180=	WASEDA University	Japan
180=	University of READING	United Kingdom
182	Rheinisch-Westfälische Technische Hochsc...	Germany

183 Università degli Studi di ROMA - La Sapi...
184 Université Louis Pasteur - STRASBOURG I
185= University of LEICESTER
185= University of TWENTE
187 University of ANTWERP
188= University of CANTERBURY
188= University of OSLO
190 University of SURREY
191 RENSSELAER Polytechnic Institute
192= KTH, ROYAL Institute of Technology
192= Universidad Nacional Autónoma de México ...
194 University of BARCELONA
195= QUEENSLAND University of Technology
195= Radboud Universiteit NIJMEGEN
197= CHALMERS University of Technology
197= KOBE University
199 University of WOLLONGONG
200= University of CAPE TOWN
200= RMIT University

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